**PRAVEEN KUMAR JHA**

CONTACT NO: 8777727254

E-MAIL: praveenjhakol@gmail.com

ADDRESS: 145 DR. GIRINDRA SHEKHAR BOSE ROAD KOL-700039

**CARRER OBJECTIVE**

Obtain a position as a team-player in a people-oriented organization where I can utilize my strong Organizational skill and educational background in a challenging environment to achieve the corporate goals.

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| --- | --- | --- | --- | --- |
| **ACAMEDIC QUALIFICATION** | | | | |
|
| **YEARS** | **EXAMINATIONS** | **COLLEGE / SCHOOL** | **BOARD / UNIVERSITY** | **PERCENTAGE** |
| 2014 | GRADUATE B.COM (H) | SYAMAPRASAD COLLEGE | CALCUTTA UNIVERSITY | 3RD Year |
|
| 2011 | H.S (STANDARD XII ) | M.G. RUNGTA ACADEMY | W.B.C.H.S.E | 59% |
|
| 2009 | MADHYAMIK ( X ) | BIDYABIKASH HIGH SCHOOL | W.B.B.S.E | 53% |
|

**WORKING EXPERIENCE**

Working as Executive Stores from 3years in Shrachi Groups and also involving with Marketing.

Working with Business Software like Oracle in same Organisation from last 3 Years.

**PROFESSIONAL QUALIFICATION**

Pursing certificate course in computer Financial Accounting from Brain Ware Computer Academy

**PROFESSIONAL EXPERTISE**

**IT SKILL :**

**OPERATING SYSTEMS : Oracle , Windows XP, Windows 2007**

**FINANCIAL ACCOUNTING PACKAGES : Tally ERP, Payroll Accounting, Indirect Tax, Company Law, working with Business Data, Direct tax, Statutory Compliance, Interpretation of Financial Data.**

**PAYROLL MANAGEMENT SOFTWARE : Paycheck**

**OTHER APPLICATION SOFTWARE : M S WORD, M S EXCEL.**

**WELL FAMILIAR WITH THE INTERNET : BROWSING, E-MAILING.**

**TAXATION SKILL**

**DIRECT TAX, INDIRECT TAX, STATUTORY DEDUCTION.**

**OTHER SKILLS**

**Knowledge of Auditing, Financial Analysis.**

**PROJECT WORK DONE**

**Real life Project on Clarion Electronics & Computech PVT. Ltd**

**PERSONAL INFORMATION**

**GUARDIAN’S NAME : NAWAL KISHOR JHA**

**DATE OF BIRTH : 17/09/1992**

**MARITAL STATUS : MARRIED**

**INTEREST : COMPUTER, MUSIC, CRICKET**

**LANGUAGE KNOWN : ENGLISH, HINDI, BENGALI (SPEAK)**

**NATIONALITY : INDIAN**

**GENDER : MALE**

**PLACE : KOLKATA PRAVEEN KUMAR JHA DATE :…………………..**